



# MINUTES

14<sup>th</sup> of DECEMBER 2023

## ANNUAL GENERAL MEETING OF ELECTORS

Held at the Shire's Administration Building situated at Gascoyne Junction  
commencing at 10.30am

### DISCLAIMER

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Please note this agenda contains recommendations which have not yet been adopted by Council.

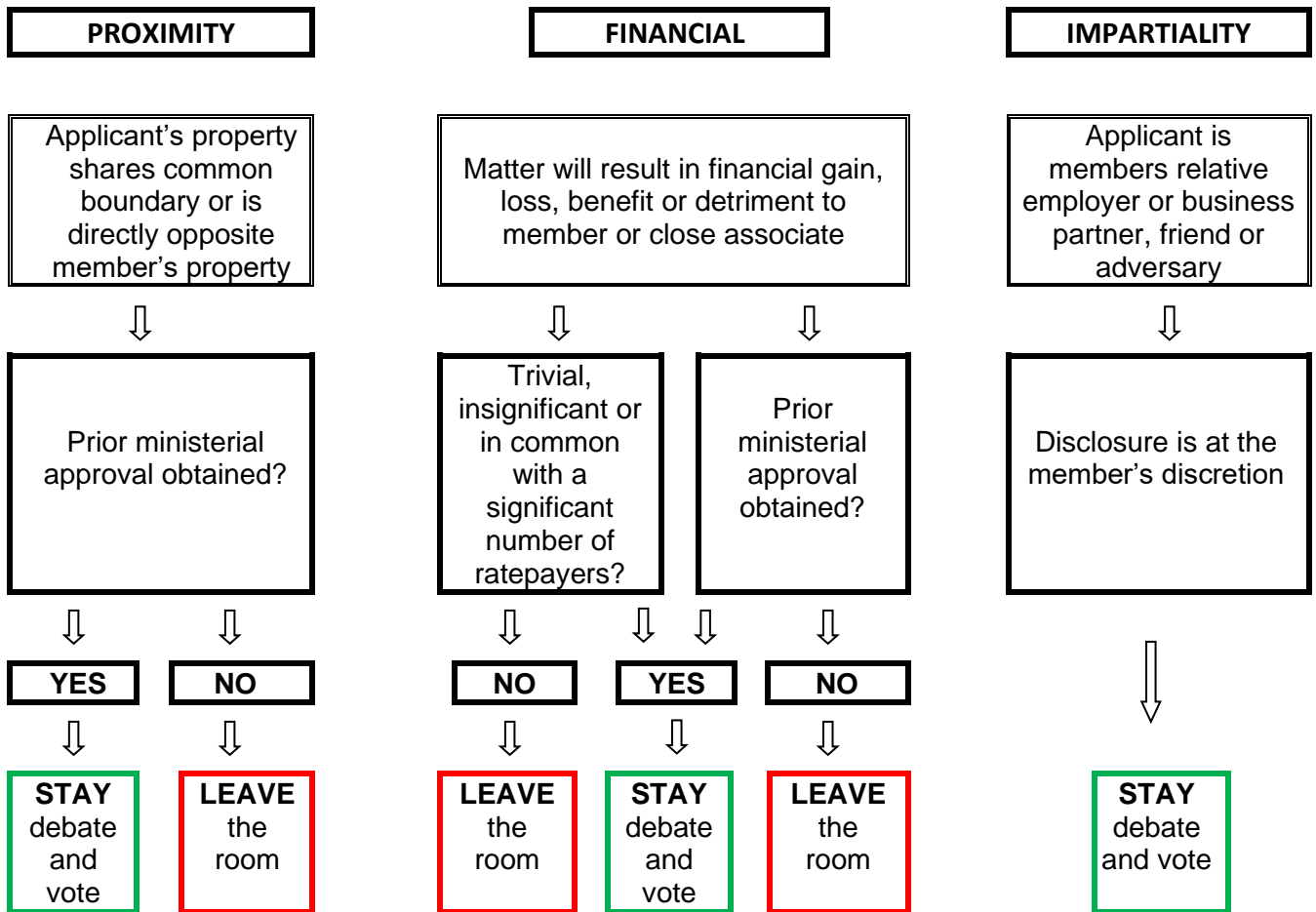
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John McCleary, JP  
CHIEF EXECUTIVE OFFICER

## Declaring an Interest



**Local Government Act 1995 - Extract**

**5.65 - Members' interests in matters to be discussed at meetings to be disclosed.**

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(Penalties apply).

(2) It is a defense to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

**5.70 - Employees to disclose interests relating to advice or reports.**

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

**5.71 - Employees to disclose interests relating to delegated functions.**

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply).

**'Local Government (Administration) Regulations 1996 - Extract**

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.



**SHIRE OF UPPER GASCOYNE**  
**MINUTES FOR THE ANNUAL GENERAL MEETING OF ELECTORS HELD AT THE SHIRES**  
**ADMINISTRATION BUILDING SITUATED AT GASCOYNE JUNCTION ON THE**  
**14<sup>th</sup> OF DECEMBER 2023 COMMENCING AT 10.30 AM**

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**14<sup>th</sup> of DECEMBER 2023 COMMENCING AT 10.30AM**

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**1. OPENING**

The President declared the meeting open at 10:30am.

**2. ATTENDANCE & APOLOGIES:**

CR J. Caunt	President
CR H. McTaggart	Deputy President
CR B. Walker	
CR A. McKeough	
CR R. Hoseason-Smith	
CR P. Windie	
CR W. Baston	
John McCleary	Chief Executive Officer
Andrea Pears	Manager Finance and Corporate Services
Jarrold Walker	Manager Works and Services
Josh Kirk	Greenfields Technical Services
Cherie Walker	Senior Corporate Services Officer – Administration

**3. CONFIRMATION OF MINUTES – MEETING HELD 8<sup>TH</sup> February 2023**

**MOVED: CR. R. HOSEASON-SMITH**

**SECONDED: CR. B. WALKER**

That the minutes from the Electors Meeting held on the 8<sup>th</sup> February 2023 be confirmed as a true record of the meeting.

**FOR: CR. J. CAUNT**

**AGAINST: CR**

**CR. H. MCTAGGART**  
**CR. B. WALKER**  
**CR. R. HOSEASON-SMITH**  
**CR. P. WINDIE**  
**CR. A. MCKEOUGH**  
**CR. W. BASTON**  
**J. MCCLEARY**  
**C. WALKER**  
**J. KIRK**  
**A. PEARS**  
**J. WALKER**

**F/A: 11/0**

#### 4. ANNUAL REPORT AND AUDITORS REPORT 2022/2023 FINANCIAL YEAR

The President tabled the Annual Report containing the Annual Financial Statements for the year ending 30<sup>th</sup> June 2023 and the Report of the Auditor (**Appendix 1**).

**MOVED: CR. A. MCKEOUGH**

**SECONDED: CR. B. WALKER**

That the 2022/23 Shire of Upper Gascoyne Annual Report be accepted as presented.

**FOR: CR. J. CAUNT**

**AGAINST: CR**

**CR. H. MCTAGGART  
CR. B. WALKER  
CR. R. HOSEASON-SMITH  
CR. P. WINDIE  
CR. A. MCKEOUGH  
CR. W. BASTON  
J. MCCLEARY  
C. WALKER  
J. KIRK  
A. PEARS  
J. WALKER**

**F/A: 11/0**

#### 5. GENERAL BUSINESS

NIL

#### 6. CLOSE

The President closed the meeting at 10:32am

To be confirmed at the Annual Electors Meeting on the 12<sup>th</sup> February 2025.

Signed.....

Presiding member at the meeting at which time the minutes were confirmed.